



Arkansas Society of Certified Public Managers®

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Nomination Guidelines

This award is given to a public sector manager at any level of government who has made significant contributions to the practice of public management. This award is sponsored by the Arkansas Society of Certified Public Managers (ASCPM) and will be presented at the Fall Leadership Seminar.

Nominations may be made by any person, and shall be in the form of a nominating letter. Nominations are due by **October 1, 2010** in order for the winner to be selected and the award prepared in time for the 2010 Fall Leadership Seminar. The following information should be included in the nominating letter:

FULL NAME OF NOMINEE:
NOMINEE'S EMPLOYER:
NOMINEE'S POSITION:
NOMINEE'S WORK ADDRESS:
NOMINEE'S WORK PHONE #:
NOMINEE'S WORK EMAIL:

INFORMATION REQUIRED TO ACCOMPANY APPLICATION

PLEASE NOTE: Submittal of the requested information must not exceed four (4) pages in length.

Please submit pertinent information in the following areas:

- **CAREER ACCOMPLISHMENTS.** Describe professional positions and accomplishments that can be considered highlights of nominee's career.
- **INNOVATIONS AND CONTRIBUTIONS TO MANAGEMENT.** Provide examples of initiatives from the nominee's career that can be considered to be innovative and/or unique and how they contributed to improved organizational management and programs.
- **COMMUNITY SERVICE and LEADERSHIP ACTIVITIES.** Describe the nominee's various community & volunteer activities that illustrate a commitment to community service and identify activities and outcomes that demonstrate the nominee's leadership effectiveness.

NOMINATOR provide printed name, signature and contact information.

APPLICATIONS MUST BE POSTMARKED NO LATER THAN October 1, 2010 AND RETURNED TO:

Cynthia Nixon, Chair
2010 Fall Leadership Seminar Committee
Arkansas Society of Certified Public Managers
P.O. Box 2724
Little Rock, AR 72203-2724
Phone: 501-324-9019
Fax: 501-324-9028
Email: cnixon@baning.state.ar.us

Award selection will be made by the 2010 ASCPM Fall Leadership Seminar Committee and approved by the ASCPM Board of Directors. The recipient will be presented a complementary non-transferable seminar registration. The recipient will also be presented a framed resolution at the 2010 ASCPM Fall Leadership Seminar. Standard media releases will be distributed for publication.