



Arkansas Society of Certified Public Managers®

PO Box 2724
Little Rock, AR 72203

2010 Board of Directors

Julie Farris, President

Ark Game & Fish Commission
P.O. Box 729
Calico Rock, AR 72519
877-297-4331 jfarris@gfc.state.ar.us

Cynthia Nixon, President-Elect

Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 cnixon@banking.state.ar.us

Becky Bryant, Past President

Arkansas Department of Labor
10421 W Markham Street
Little Rock, AR 72205
501-682-4540 becky.bryant@arkansas.gov

Denise Oxley, Recording Secretary

Arkansas Department of Labor
10421 West Markham
Little Rock, AR 72205
501-682-4502 Denise.oxley@arkansas.gov

Lori Morrison, Treasurer

Arkansas State Bank Department
400 Hardin Road, Suite 100
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501-324-9019 lmorrison@banking.state.ar.us

Barbara Mahoney, Parliamentarian

Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 bmahoney@banking.state.ar.us

Emma Lay, Member at Large

Arkansas Dept of Workforce Services
Program Operations Manager
PO Box 34047
Little Rock, AR 72203
501-682-3376 emma.lay@arkansas.gov

Edet Frank, Member at Large

DHS/Division of Volunteerism
POB 1437 Slot S 230
Little Rock, AR 72203-1437
501-682-7848 edet.frank@arkansas.gov

Doris Anderson, Member at Large

Arkansas Department of Labor
10421 West Markham
Little Rock, AR 72205
501-682-1154 doris.anderson@arkansas.gov

Jeff Rea, Member at Large

Arkansas Department of Human Services
305 S. Palm
Little Rock, AR 72205
501-686-9179 Jeff.rea@arkansas.gov

Naomi Fletcher, APAC Liaison

UALR, Ross Hall 634
2801 South University
Little Rock, AR 72204
501-569-8469 nfletcher@ular.edu

General Membership Meeting Arkansas Society of Certified Public Managers

Meeting Minutes
Thursday, March 4, 2010
11:30 a.m.

Attachment A: Meeting Agenda

Attachment B: Treasurer's Report as of March 4, 2010

Attachment C: 2010 Goals

A general membership meeting was held at 11:30 a.m. on March 4, 2010 at the Witt Stephens Jr. Central Arkansas Nature Center in Little Rock, Arkansas. President Julie Farris welcomed all members and guests and called the meeting to order.

A total of 22 members and 2 guests were present.

Doug Shackelford, Communications Manager with the Employee Benefits Division of the Arkansas Department of Finance & Administration, was the guest speaker for the meeting. Mr. Shackelford spoke about the 10 in 10 program of the Benefits Division which is promoting weight loss among the members of the Arkansas State and Public School Employees and Retirees Health Plan. The goal is to lose 10% of one's body weight by 10/10/10. For more information see:
http://www.arbenefits.org/ebd_pages/10in10.shtml

Following the presentation, members Selena Ellis and Judy Hollowell provided information on the Society's two charity projects and conducted a fund-raising activity. The sum of \$22 was collected.

President Farris opened the business meeting by asking members to review the minutes of the September 10, 2009 meeting, as well as the December 10, 2009 meeting. Becky Bryant made a motion to approve the minutes as presented. Doris Anderson provided a second. The motion passed with no opposition.

Lori Morrison presented the Treasurer's Report. Cynthia Nixon made a motion to accept the Treasurer's Report as presented. Emma Lay seconded the motion. The motion passed with no opposition.

Open Issues

Becky Bryant provided a verbal report to members on the 2009 ASCPM Fall Leadership Conference. We had over 116 participants from state and local government agencies, as well as the non-profit sector.

President Farris provided a report and summary of the 2009 AACPM Conference in Orlando, Florida. She noted that three Arkansas members were recognized with awards or honors. Gary Isom received an Askew Award. Becky Bryant was a nominee for the Henning Award. President Farris received a Fran L. Wilkinson Memorial Scholarship for continuing education.

Additionally, President Farris provided a report on membership renewal and recruitment. She reviewed the membership packets provided to CPM program classes. She also recognized the efforts of those members who had visited CPM classes to promote the Society. The focus for 2010 will be expanded to include alumni of the CPM program.

Becky Bryant provided ordering information on ASCPM logo shirts. The cost is \$15.15 and the shirts are available in red and black.

Emma Lay reported on her committee's efforts to establish standards and a nominating process for an annual award to an Outstanding CPM. It is anticipated that the award would be presented at the December meeting and would be one of the Society's most prestigious honors. Several members volunteered their assistance to Ms. Lay.

Barbara Mahoney reported that proposed changes to the bylaws would be emailed to members soon and scheduled for a vote at the June meeting.

New business

President Farris reviewed the Society's 2010 Goals. She also led members in affirming an "Obligation of Membership".

Meeting Minutes

March 4, 2010

Page 3 of 3

Member cards and a membership directory were disbursed.

President Farris presented a 2008 President Gavel Award to Doris Anderson and a 2009 President Gavel Award to Becky Bryant. Ms. Farris expressed the Society's appreciation to both former presidents for their service.

Denise Oxley received a certificate of recognition for her work the first quarter of 2010 on the newsletter and website.

Jeff Rea presented a travel plaque to the Society's 2009 Henning Award nominee, Becky Bryant. Mr. Rea also solicited nominations for the 2010 Henning Award. Nomination forms were provided. The deadline for nominations to our Society is March 31, 2010.

Cynthia Nixon provided an update on planning efforts for the fall leadership seminar.

President Farris reviewed our standing committees and their chairs. She asked members to choose a committee of interest and contact her or the committee chair to serve.

Becky Bryant reported that Kay Durnett with the Arkansas State Employees Association is retiring. She read a draft of a proposed resolution in honor of Ms. Durnett for her years of service to public sector employees and her support of ASCPM. Doris Anderson moved to authorize completion and issuance by the Society of such a resolution. The motion was seconded by Cynthia Nixon. The motion passed with no opposition.

The meeting adjourned with no further business.

Respectfully submitted

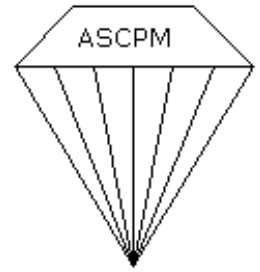
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Julie Farris, President



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501-682-3376 emma.lay@arkansas.gov

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Meeting Agenda

Thursday, March 4, 2010

11:30 AM

Attachment A

Meeting: Quarterly Membership Meeting

Location: Witt Stephens Jr. Central Arkansas Nature Center, Little Rock, AR

Attendees: ASCPM Members

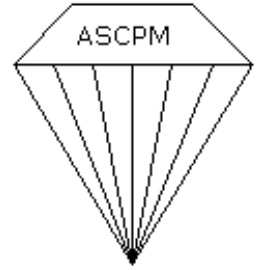
- I. Call to order
- II. Guest Speaker – Doug Shackelford, Employee Benefits Division
Communications Manager. Take the 10 in 10 Challenge.
- III. Charity Projects – Coordinators are Selena Ellis & Judy Hollowell
- IV. Review of minutes from last quarterly meeting – September 10, 2009
- V. Financial Report – Review/Approve Treasurer's Report
- VI. Open issues
 - a) Summary - 2009 ASCPM Fall Leadership Conference – Becky Bryant
 - b) Summary - 2009 AACPM Conference – Julie Farris
 - c) Membership Renewal and Recruitment – Julie Farris
 - d) ASCPM Logo Shirts - Becky Bryant
 - e) Outstanding ASCPM Member Award, Committee Chair – Emma Lay
 - f) Bylaw changes – Barbara Mahoney
- VII. New business
 - a) 2010 Goals
 - b) Obligation of Membership – Julie Farris
 - c) New Membership Benefit: Directory and Cards – Naomi Fletcher
 - d) President Gavel Awards for 2008 & 2009 – Julie Farris
 - e) 2009 Arkansas Henning Award Plaque – Jeff Rea
 - f) 2010 Arkansas Henning Award Nominations – Chair, Jeff Rea
 - g) 2010 Fall Leadership Conference, Chair – Cynthia Nixon
 - h) Help Wanted: 2010 ASCPM Committees
 - Membership & Promotion Committee,
Co-Chairs - Julie Farris & Naomi Fletcher
 - Communications & Newsletter Committee, Chair – Denise Oxley
 - Program & Professional Development Committee,
Co-Chairs - Julie Farris & Edet Frank
 - Education & Scholarship Committee
 - Henning Award Committee, Chair – Jeff Rea
 - Bylaws Committee, Chair – Barbara Mahoney
 - Finance & Audit Committee, Chair – Becky Bryant

VIII. Adjournment



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TREASURER'S REPORT AS OF 3/4/10

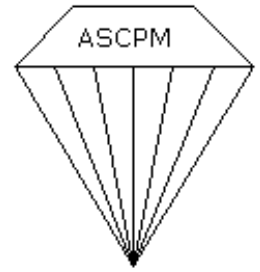
Balance 12/10/09	\$8,638.12
Deposit 12/11/09	340.00
(raffle proceeds \$295 and 2010 dues for one member)	
Deposit 1/6/10	605.00
(raffle proceeds \$20.00 and dues for 13 members)	
Ck #1057 AACPM (annual assessment)	-100.00
Interest Earned December	1.20
Deposit 1/13/10	130.00
(dues for 2 full members and 2 associates)	
Interest Earned January	1.21
Ck #1058 Doris Anderson	-23.05
(reimburse for 6 month PO Box rent and postage)	
Ck #1059 USPS for PO Box rent for a year	-44.00
Ck #1060 Arkansas Game and Fish	-325.00
Ck #1061 Discount Trophies (plaques)	-146.74
(reimburse partial cost of AACPM conference for Julie Farris)	
Deposit 2/5/10 (dues for 2 full members and 3 associates)	150.00
Deposit 2/22/10 (dues for 1 full member and 1 associate)	65.00
Deposit 2/26/10 (dues for 3 full members and 1 associate)	155.00
Added back in Ck #1037 to Post office – lost	42.00
Interest earned February	1.12
Balance 3/4/10	\$9,489.86

We have 40 total members which includes 33 full members and 7 associate members – 7 of these are new members for 2010.

Attachment B



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2010 Goals:

- Complete review and necessary revisions of Society Bylaws
- Complete Standard Operating Procedures (SOPs) for continuity in society operations as Society Board Members change.
- Continue to provide opportunities for Society members to network on a regular basis by hosting quarterly luncheon meetings for the general membership.
- Provide information on additional educational opportunities with interest to public managers.
- Organize and conduct at least one ASCPM sponsored professional development seminar as a fund raising project to benefit the work of the Society.
- Continue to update Society outreach materials and make presentations to new class participants.
- Post member communications on our web site.
- Increase membership and membership participation in events.
- Increase agency sponsored participation.
- Establish regional chapters for members living and working outside the Little Rock metropolitan area.
- Actively recruit municipal, county, state and federal employees for APAC participation and/or Society membership.
- Obtain a Governor's Proclamation and, in conjunction with the AGM and CPM graduation, have an official presentation from the Governor for CERTIFIED PUBLIC MANAGER RECOGNITION DAY.

Issues of Concern (State and/or National Level):

- Continuing to attract participants in the AGM/CPM programs
- Attracting new ASCPM/AACPM members
- Member retention (many members are retiring)
- Gaining recognition for CPM designation
- Establishing more Alumni Societies

Membership Statistics for 2010:

- Arkansas Society of Certified Public Managers
 - 33 Regular ASCPM Members (paid dues as of 3/2/10)
 - 7 Associates (non-graduates) (paid dues as of 3/2/10)

Attachment C