



Arkansas Society of Certified Public Managers®

PO Box 2724
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2010 Board of Directors

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General Membership Meeting Arkansas Society of Certified Public Managers

Meeting Minutes
Thursday, June 3, 2010
11:30 a.m.

Attachment A: Meeting Agenda

Attachment B: Treasurer's Report as of June 3, 2010

A general membership meeting was held at 11:30 a.m. on June 3, 2010 at the Arkansas Real Estate Commission, 612 Summit Street, Little Rock, Arkansas. President Julie Farris welcomed all members and guests and called the meeting to order.

A total of 28 members and guests were present.

Selena Ellis led a fund-raising activity for the Dorcas House, one of the Society's two charity projects for the year. Thirty dollars (\$30) was collected.

Jackie Moore with the Inter-Agency Training Program(IATP), Arkansas Department of Finance and Administration, was the guest speaker. Ms Moore spoke about a number of initiatives under consideration for improvement of IATP's services. These would include web-based and on-line training, as well as holding regional training classes, which would help reduce training costs, particularly for agencies with employees outside the metropolitan Little Rock area.

President Farris opened the business meeting by expressing her appreciation to Becky Bryant for coordinating the proclamation and recognition of Kay Durnett, former A.S.E.A. Executive Director upon her retirement. The Society's proclamation was featured in the May 2010 edition of the A.S.E.A. News. A copy was given to members.

Meeting Minutes

June 3, 2010

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President Farris presented the minutes of the March 4, 2010 quarterly membership meeting. Becky Bryant made a motion to accept the minutes as presented. Doris Anderson made a second. The motion carried.

President Farris presented the Treasurer's Report. Becky Bryant made a motion to accept the Treasurer's Report as presented. Selena Ellis seconded the motion. The motion carried.

Open Issues

President Farris provided a brief overview of the recommended changes to the Society's Bylaws. Denise Oxley made a motion to approve the changes to the Bylaws as presented. Becky Bryant seconded the motion. The motion carried with no opposition.

Cynthia Nixon was recognized to provide a report on the Fall Leadership Seminar scheduled for October 28, 2010. Ms. Nixon asked the membership for help in distributing information about the seminar within their respective agencies. She also asked for help in obtaining sponsors for the seminar. An invitation to sponsor was handed out, as well as a draft agenda. Additionally, Ms. Nixon spoke about the Arkansas Public Manager of the Year Award to be presented at the seminar. Nomination guidelines were presented. Public managers at any level of government qualify for the award. It is not limited to the Society or CPM graduates. The nomination deadline is October 1, 2010.

Becky Bryant was recognized to report on the ASCPM logo shirts. Those shirts ordered are available for pick-up from Ms. Bryant. Another order will be submitted soon, so anyone else wanting a logo shirt should contact Becky Bryant. One logo shirt will be in the Arkansas basket for the national AACPM conference in the fall.

Emma Lay was recognized to report on the work of the Outstanding ASCPM Member Award. Ms. Lay reviewed the award guidelines and the nomination form. Nominations are due by November 1, 2010. The award will be presented at the December meeting.

Jeff Rea was recognized to announce the 2010 Arkansas Henning Award Nominee, Doris Anderson.

Meeting Minutes

June 3, 2010

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New business

President Farris and Naomi Fletcher distributed new membership certificates to those in attendance. This is a new membership benefit and will be provided to all new members.

President Farris expressed her appreciation to Barbara Mahoney who handled most of the revisions and recommendations to the Bylaws. Ms. Mahoney was recognized with a Certificate of Appreciation for her hard work. Cynthia Nixon accepted on her behalf.

President Farris issued a call for information about members who are veterans or are currently serving in the Armed Forces.

Doris Anderson was recognized for a report on the development of Standard Operating Procedures, which should be available in final form at the next quarterly meeting.

Denise Oxley and Doris Anderson were recognized to report on the official name of the Society. Denise Oxley reported that the Society's name had never formally been changed with the Secretary of State's office and she requested formal action by the members to accomplish that change. Selena Ellis moved to formally change the name of the organization with the Secretary of State and the IRS to the Arkansas Society of Certified Public Managers. Doris Abbey provided a second. The motion carried

President Farris reminded everyone of the dates of upcoming events.

Becky Bryant moved to adjourn. Denise Oxley seconded the motion. The meeting adjourned with no further business.

Respectfully submitted

Denise Oxley, Recording Secretary

Julie Farris, President



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Attachment A

Meeting Agenda
Thursday, June 3, 2010
11:30 AM

Meeting: Quarterly Membership Meeting

**Location: Arkansas Real Estate Commission, 612 S. Summit Street,
Little Rock, AR**

Attendees: ASCPM Members, APAC Students and Invited Guests

- I. Call to order**
- II. Guest Speaker – Jackie Moore, IATP**
- III. Introduction and Brag Jar for Charity**
- IV. Review/Approve of minutes from last quarterly meeting – March 4, 2010**
- V. Financial Report – Review/Approve Treasurer’s Report**
- VI. Open issues**
 - a) Bylaw changes and approval – Julie Farris**
 - b) 2010 Fall Leadership Seminar, Chair – Cynthia Nixon**
OCTOBER 28, 2010
HELP WANTED Distribute Information to Agencies and Sponsorships
Arkansas Manager of the Year Award
 - c) ASCPM Logo Shirts - Becky Bryant**
 - d) 2010 Outstanding ASCPM Member Award, Committee Chair – Emma Lay**
 - e) 2010 Arkansas Henning Award Nomination – Chair - Jeff Rea**
- VII. New business**
 - a) New Membership Benefit: Membership Certificates – Julie Farris & Naomi Fletcher**
 - b) Certificate of Appreciation**
 - c) Call for Information about members who are veterans or currently serving in the US Armed Forces**
 - d) Standard Operating Procedures – Doris Anderson**
 - e) IRS & SOS “Official” Name of ASCPM – Doris Anderson & Denise Oxley**
- VIII. Adjournment**

REIMINDERS: August 5, 2010 9:30 am Board of Directors Meeting, Arkansas State Bank Department

September 2, 2010 11:30 am Quarterly Membership Meeting, State Capitol Cafeteria

October 17 -19, 2010 AACPM Conference Oklahoma City, OK

OCTOBER 28, 2010 ASCPM Fall Leadership Seminar



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Attachment B

TREASURER'S REPORT AS OF 6/3/10

Balance 3/4/10	\$9,489.86
Ck#1062 Julie Farris (drinks and ice)	-13.52
Debit card - Sams (fruit, cookies and forks)	-41.18
Debit card - Whole Hog (luncheon)	-207.54
Deposit - 5 members, 1 guest at luncheon, donations	
For charities, 1 shirt	217.15
Withdrawal to activate debit card	-20.00
Debit card - Stamp Connections (Embosses)	-78.95
Ck# 1063 AACPM (dues for 37 members)	-740.00
Deposit (3 members and redeposit \$20.00 withdrawal)	130.00
Interest for March	1.21
Interest for April	1.10
Ck#1064 Becky Bryant (framing of Governors Proclamation)	-31.48
Ck #1065 Sharp Office Supply (document covers)	-95.48
Debit Card - Stamp Connection (embossing labels)	-11.00
Ck#1066 - AACMP (dues for Romany Brooks)	-20.00
Balance 6/3/10	\$8,580.17

We have 48 members which include 38 full members and 10 associate members.

\$1,500 is allotted for conference.