



# Arkansas Society of Certified Public Managers®

PO Box 2724  
Little Rock, AR 72203

## 2010 Board of Directors

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## General Membership Meeting Arkansas Society of Certified Public Managers

Meeting Minutes  
Thursday, September 2, 2010  
11:30 a.m.

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Attachment A: Meeting Agenda

Attachment B: Treasurer's Report as of September 2, 2010

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A general membership meeting was held at 11:30 a.m. on September 2, 2010 at the Arkansas State Capitol Cafeteria. President Julie Farris welcomed all members and guests and called the meeting to order. A total of 15 members were present.

Becky Bryant introduced the guest speaker, Mr. Stephen Svetz with the Office of Attorney General. Mr. Svetz is an Investigator/Instructor who specializes in financial crimes. He spoke on the topic of Identity Theft. Information was provided to members on how to protect personal information and what to do if you become the victim of identity theft.

Selena Ellis led a Brag Jar for Charity activity for the Society's two charity projects. Fifteen dollars (\$15) was collected.

President Farris presented the minutes of the June 3, 2010 quarterly membership meeting. Doris Anderson made a motion to accept the minutes as presented. Becky Bryant made a second. The motion carried.

President Farris presented the Treasurer's Report. Denise Oxley made a motion to accept the Treasurer's Report as presented. Cynthia Nixon seconded the motion. The motion carried.

### **Open Issues**

Cynthia Nixon was recognized to provide a report on the Fall Leadership Seminar scheduled for October 28, 2010. Ms. Nixon reported on progress to date. President Farris advised that each member's meeting folder had 3 packets of registration information for the seminar. She asked that each member use this information to invite three people to register for the seminar. She also asked each member to make one sponsor contact. An "Invitation to Sponsor" form was also in the member folders.

Additionally, members were reminded that the nomination deadline is October 1, 2010 for the Arkansas Public Manager of the Year Award.

Becky Bryant was recognized to report briefly on the ASCPM logo shirts. If anyone else wants one, he or she should contact Ms. Bryant. They can be ordered at any time and cost \$15.15 each. One logo shirt will be in the Arkansas basket for the national AACPM conference.

President Farris reminded the members that the nominations for the Outstanding ASCPM Member Award are due by November 1, 2010. The award will be presented at the December meeting.

Doris Anderson was recognized to report on the work of the Committee for Standard Operating Procedures. Ms. Anderson reported that what she anticipates the final meeting of the Committee will be September 16, 2010.

President Farris announced that items were still needed for the State Basket for the AACPM Conference. Please get any Arkansas-related items to Becky Bryant no later than September 15, 2010.

President Farris also announced that the Society will have a table promoting Arkansas and ASCPM at the AACPM Conference. She and Ms. Bryant are making the arrangements.

**New business**

The Board of Directors is currently reviewing fund-raising opportunities for the Society. President Farris asked any member with thoughts or suggestions to send her an email.

Additionally, President Farris announced that the Board of Directors had approved the Society's first Honorary Member. The identity of the Honorary Member will be announced as a special recognition during the annual Holiday Reception and Meeting.

President Farris announced that President-Elect Cynthia Nixon is chair of the Nominating Committee and that there would be several vacancies on the Board for those interested in serving.

President Farris reminded everyone of the dates of upcoming events.

Becky Bryant moved to adjourn. Denise Oxley seconded the motion. The meeting adjourned with no further business.

Respectfully submitted

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Denise Oxley, Recording Secretary

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Julie Farris, President



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## Meeting Agenda

**Attachment A**

Thursday, September 2, 2010  
11:30 AM

**Meeting: Quarterly Membership Meeting**

**Location: State Capitol, Cafeteria, Little Rock, AR**

**Attendees: ASCPM Members and Invited Guests**

- I. Call to order
- II. Guest Speaker – Stephen Svetz with the Arkansas Attorney General's Office
- III. Introduction and Brag Jar for Charity
- IV. Review/Approve of minutes from last quarterly meeting – June 3, 2010
- V. Financial Report – Review/Approve Treasurer's Report
- VI. Open issues
  - a) **2010 Fall Leadership Seminar, Chair – Cynthia Nixon  
OCTOBER 28, 2010  
HELP WANTED Distribute Information to Agencies and Sponsorships  
Arkansas Manager of the Year Award**
  - b) ASCPM Logo Shirts - Becky Bryant
  - c) 2010 Outstanding ASCPM Member Award, Committee Chair – Emma Lay
  - d) Standard Operating Procedures - Chair, Doris Anderson
  - e) State Basket for AACPM Conference
- VII. New business
  - a) Board of Directors is reviewing Fund Raising Opportunities
  - b) Board of Directors approved our first Honorary Member
- VIII. Adjournment

**REIMINDERS: October 17 -19, 2010 AACPM Conference Oklahoma City, OK**

**OCTOBER 28, 2010 ASCPM Fall Leadership Seminar**

**November 4, 2010 Board Meeting, State Bank Department**

**December 2, 2010 Annual Membership Meeting, Capital Hill Building,  
Little Rock**



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## **Attachment B**

### TREASURER'S REPORT AS OF 9/2/10

Balance 6/3/10	\$8,214.10
Ck# 1073 Secretary of State (name change)	-50.00
Deposit 9/1/10	640.15
Void Ck# 1068 (HOD Registration)	180.00
Interest for August	1.07
Debit card - Stamps	-89.00
Debit card – Framing (Michaels)	-141.69
Balance 9/2/10	\$8,754.63

We have 51 members which include 41 full members and 10 associate members.

Members still owing \$15.15 each for shirts: Michael Waters, Don Childers and Carrie Mohrmann.

\$1,500 is allotted for conference.