



Arkansas Society of Certified Public Managers®

PO Box 2724
Little Rock, AR 72203

2011 Board of Directors

Cynthia Nixon, President
Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 cnixon@banking.state.ar.us

Andrea Alford, President-Elect
Real Estate Commission
612 South Summit Street
Little Rock, AR 72201
501-683-8032 Andrea.alford@arkansas.gov

Julie Farris, Past President
Ark Game & Fish Commission
P.O. Box 729
Calico Rock, AR 72519
877-297-4331 jfarris@agfc.state.ar.us

Denise Oxley, Recording Secretary
Arkansas Department of Labor
10421 West Markham
Little Rock, AR 72205
501-682-4502 Denise.oxley@arkansas.gov

Lori Morrison, Treasurer
Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 lmorrison@banking.state.ar.us

Barbara Mahoney, Parliamentarian
Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 bmahoney@banking.state.ar.us

Naomi Fletcher, Member at Large
UALR, DSC Rm 109D1B
2801 South University
Little Rock, AR 72204
501-569-3228 nfletcher@ualr.edu

Kimberly Friedman, Member at Large
Department of Workforce Services
P. O. Box 2981
Little Rock, AR 72203
501-682-3125 kimberly.friedman@arkansas.gov

Doris Anderson, Member at Large
Arkansas Department of Labor
10421 West Markham
Little Rock, AR 72205
501-682-1154 doris.anderson@arkansas.gov

Jeff Rea, Member at Large
Arkansas Department of Human Services
305 S. Palm
Little Rock, AR 72205
501-686-9179 jeff.rea@arkansas.gov

Jolie Busby, APAC Liaison
UALR, Ross Hall 634
2801 South University
Little Rock, AR 72204
501-569-8469 jbusby@ualr.edu

Board of Directors Meeting Arkansas Society of Certified Public Managers

Meeting Minutes
Thursday, August 4, 2011
9:30 a.m.

Attachment A: Meeting Agenda
Attachment B: Treasurer's Report

I. Call to order and roll call

President Cynthia Nixon called to order the regular meeting of the Board of Directors. Present were Cynthia Nixon, Andrea Alford, Doris Anderson, Barbara Mahoney, Denise Oxley and Naomi Fletcher. Absent were: Julie Farris, Lori Morrison, Jeff Rea, and Jolie Busby.

II. Review of minutes

Doris Anderson moved to approve the minutes as submitted from the May 2011 Board meeting. Andrea Alford offered a second. The minutes were approved.

III. Treasurer's Report

President Nixon presented the Treasurer's Report. She noted that the Society now has 54 members. There being no questions, the report was accepted as presented.

IV. New Business

President Nixon announced that the Society's nomination for ASEA Outstanding State Employee, Doris Anderson, has been completed and mailed.

President Nixon gave an update on the Leadership Seminar and invited anyone present for the board meeting to stay for the meeting of the Leadership Seminar Committee immediately following.

There was a discussion to extend early bird registration to 8/15/2011. Barbara Mahoney so moved. Andrea Alford seconded the motion. Motion passed.

President Nixon gave an update on the Utah conference, reporting that Julie Farris, Andrea Alford, and she would be attending as delegates. There was a discussion about the basket from Arkansas, as well as whether Arkansas would have a table or booth.

President Nixon announced that ASCPM would be paying for members to attend the Get Motivated Seminar on August 30 at Verizon Arena. Anyone wishing to attend should contact her.

The board discussed the results of the survey of members and how communication can be improved. The need to improve publicity regarding the scholarship for APAC classes was particularly discussed. President Nixon will follow-up with Julie Farris on getting the application form complete. It was also discussed that information regarding the scholarship and an application should be given to Jolie to see if it can be included in applicant packets. Once the application is final, Denise Oxley agreed to follow-up on publicizing efforts. This should include the website, and particularly the Department of Workforce Services. This agency pays for the AGM, but not the CPM for its employees, so a special effort should be made to make them aware of the scholarship.

Additionally, President Nixon inquired if the board was interested in having a Food Bank fund raiser at the next quarterly meeting. Naomi Fletcher also mentioned the idea of clipping and organizing coupons for donation to commissaries for use by U.S. servicemen overseas. Ms. Fletcher will get more information on the coupon program. President Nixon will send an email to members about the efforts for the September general meeting.

It was announced that Rita Looney with the Ethics Commission will be the luncheon speaker for the September meeting.

Plans for the December meeting and Holiday Reception were also discussed. Doris Anderson reported that she had an updated mailing list of legislators for invitations. President Nixon will send invitations right after the September seminar. The food will be the same as last year.

V. Report of Standing Committees

Most of the recent activities of the standing committees were reported under New Business.

Denise Oxley gave a report from the Communication and Newsletter Committee. The problem with having pictures taken was discussed. Barbara Mahoney made a motion for the Society to buy a camera. Doris Anderson made a second. Motion passed.

Meeting Minutes
August 4, 2011
Page 3

Denise Oxley gave a report from the Communication and Newsletter Committee. The problem with having pictures taken was discussed. Barbara Mahoney made a motion for the Society to buy a camera. Doris Anderson made a second. Motion passed.

The meeting adjourned with no further business.

Respectfully submitted,

Denise Oxley, Recording Secretary

Cynthia Nixon, President



Arkansas Society of Certified Public Managers®

PO Box 2724
Little Rock, AR 72203

2011 Board of Directors

Cynthia Nixon, President

Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 cnixon@banking.state.ar.us

Andrea Alford, President-Elect

Real Estate Commission
612 South Summit Street
Little Rock, AR 72201
501-683-8032 Andrea.alford@arkansas.gov

Julie Farris, Past President

Ark Game & Fish Commission
P.O. Box 729
Calico Rock, AR 72519
877-297-4331 jfarris@agfc.state.ar.us

Denise Oxley, Recording Secretary

Arkansas Department of Labor
10421 West Markham
Little Rock, AR 72205
501-682-4502 Denise.oxley@arkansas.gov

Lori Morrison, Treasurer

Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 lmorrison@banking.state.ar.us

Barbara Mahoney, Parliamentarian

Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 bmahoney@banking.state.ar.us

Naomi Fletcher, Member at Large

UALR, DSC Rm 109D1B
2801 South University
Little Rock, AR 72204
501-569-3228 nffletcher@ualr.edu

Kimberly Friedman, Member at Large

Department of Workforce Services
P. O. Box 2981
Little Rock, AR 72203
501-682-3125 kimberly.friedman@arkansas.gov

Doris Anderson, Member at Large

Arkansas Department of Labor
10421 West Markham
Little Rock, AR 72205
501-682-1154 doris.anderson@arkansas.gov

Jeff Rea, Member at Large

Arkansas Department of Human Services
305 S. Palm
Little Rock, AR 72205
501-686-9179 Jeff.rea@arkansas.gov

Jolie Busby, APAC Liaison

UALR, Ross Hall 634
2801 South University
Little Rock, AR 72204
501-569-8469 jbusby@ualr.edu

Attachment A

ARKANSAS SOCIETY OF CERTIFIED PUBLIC MANAGERS®

BOARD MEETING

August 4, 2011

9:00 a.m.

State Bank Department

AGENDA

CALL TO ORDER
APPROVAL OF MINUTES
TREASURER'S REPORT

BUSINESS

ASEA Outstanding State Employee Nomination
Completed and mailed to ASEA

3rd Annual Leadership Seminar
Update on registration
Update on sponsors

Utah Conference
Check on status of Utah basket – Andrea
Register for Utah
Delegates

Get Motivated Business Seminar – ASCPM Members August 30 – Verizon Arena
Have 6 that want to go with group need 10

Survey results
How can we improve communication?
Need to publicize our scholarship for APAC classes
Where is list of graduates – who can maintain/update

Food Bank – fund raiser

September meeting – Rita Looney

December meeting
When do we need to start invitations?
Special plans?

STANDING COMMITTEE REPORTS

Membership & Promotion
Communications & Newsletter
Program & Professional Development
Education & Scholarship

AD HOC COMMITTEE REPORTS

Mentoring
Bylaws & Ethics
Henning Award
Seminars
Finance/Audit
Public Relations
Ways & Means
Nominating
SOPs

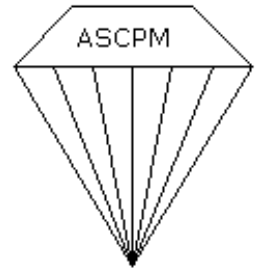
Any other business

ADJOURN

Seminar committee to meet after board meeting. Everyone is invited to stay and participate. Depending on the length of the board meeting, we will plan to have lunch brought in so we can continue to work through lunch.



**Arkansas Society of
Certified Public
Managers®**
PO Box 2724
Little Rock. AR 72203



2011 Board of Directors

Cynthia Nixon, President

Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 cnixon@banking.state.ar.us

Andrea Alford, President-Elect

Real Estate Commission
612 South Summit Street
Little Rock, AR 72201
501-683-8032 Andrea.alford@arkansas.gov

Julie Farris, Past President

Ark Game & Fish Commission
P.O. Box 729
Calico Rock, AR 72519
877-297-4331 jfarris@agfc.state.ar.us

Denise Oxley, Recording Secretary

Arkansas Department of Labor
10421 West Markham
Little Rock, AR 72205
501-682-4502 Denise.oxley@arkansas.gov

Lori Morrison, Treasurer

Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 lmorrison@banking.state.ar.us

Barbara Mahoney, Parliamentarian

Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019 bmahoney@banking.state.ar.us

Naomi Fletcher, Member at Large

UALR, DSC Rm 109D1
2801 South University
Little Rock, AR 72204
501-569-3228 nffletcher@ualr.edu

Kimberly Friedman, Member at Large

Department of Workforce Services
P. O. Box 2981
Little Rock, AR 72203
501-682-3125 kimberly.friedman@arkansas.gov

Doris Anderson, Member at Large

Arkansas Department of Labor
10421 West Markham
Little Rock, AR 72205
501-682-1154 doris.anderson@arkansas.gov

Jeff Rea, Member at Large

Arkansas Department of Human Services
305 S. Palm
Little Rock, AR 72205
501-686-9179 jeff.rea@arkansas.gov

Jolie Busby, APAC Liaison

UALR, Ross Hall 634
2801 South University
Little Rock, AR 72204
501-569-8469 jbusby@ualr.edu

Attachment B

TREASURER'S REPORT AS OF 8/4/11

Balance 6/2/11	\$9,234.23
Debit-Corky's –luncheon	-225.83
Ck#1096 – Cynthia Nixon – decorations for luncheon	-79.88
6/13/11 Deposit (dues for one member and charity donations)	85.49
6/23/11 Deposit (dues for two members)	90.00
Ck#1097 – AACPM – national dues for 8	-160.00
Ck#1098 – AACPM – national dues for 1	-20.00
Ck#1099 – AACPM – national dues for 1	-20.00
7/6/11 – Deposit (dues for two members)	65.00
Interest for June	1.11
Interest for July	1.13
Debit – Marco (fly swatters, lanyards, chocolates)	-557.05
Balance 8/4/11	\$8,414.20

We have 54 members which includes 42 full members and 12 associate members.

At present, I am holding \$65.00 for deposit from membership dues and \$425.00 for deposit in seminar registrations.