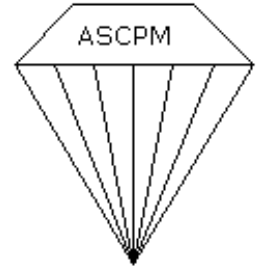




**Arkansas Society of
Certified Public Managers®**
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Subject: Minutes of the February 12, 2009 Board of Directors Meeting of the Arkansas Society of Certified Public Managers

President Becky Bryant declared a quorum and opened the meeting. Board members present included: Becky Bryant, Past President Doris Anderson, Recording Secretary Cynthia Nixon, Treasurer Lori Morrison, Members at Large Barbara Mahoney and Emma Lay.

Minutes from the November 13, 2008 Board of Directors' meeting will be e-mailed to the Board Members by Cynthia Nixon for consideration at the next Board of Directors Meeting scheduled for May 7, 2009.

The Treasurer's Report was presented by Lori Morrison:

TREASURER'S REPORT AS OF FEBRUARY 12, 2009

Balance 12/04/08	\$6,467.87
Ck# 1030 - Doris Anderson – Christmas Party	-128.99
Interest earned for December	.27
Ck# 1031 – Cynthia Nixon – developing of pictures	-15.66
Ck# 1032 – AACPM 09 Assessment	-100.00
1/23/09 Deposit	1,120.00
Interest earned for January	.28
2/12/09 Deposit	270.00
Balance as of 2/12/09	\$7,613.77

We currently have 4 Associate and 29 Fellow members paid for 2009.

A motion was made by Barbara Mahoney to approve the Treasurers' report as presented. Doris Anderson seconded the motion. The motion passed without objection.

Treasurer Morrison reported that all current members have completed an information sheet and the information has been received and entered.

AACPM dues are due in March. Lori will mail check at the appropriate time.

Continuing Business

We have not filled the President-Elect position. Doris will contact Deborah Spangler to see if she will accept this position.

An amendment to the by-laws will be presented to the general membership to allow voting via e-mail.

The Board voted to eliminate the Corresponding Secretary position from the Board at the February 14, 2008 Board Meeting. The Board had further discussion at the May 15, 2008 Board Meeting and the November 13, 2008 Board Meeting on this issue. At this time, the Board will continue to assign the Corresponding Secretary duties to other Board positions as proposed. The general membership should vote on this recommendation, and if the general membership approves, the By-laws will be amended to reflect this change.

The Board will also ask the general membership to vote on amending the By-laws to require 2, but not more than 4 Member at Large positions. If approval is given from the general membership for this change in the board structure, Article 6, Section 2 of the By-laws will need to be changed accordingly.

President Bryant would like to create a Standard Operating Procedures manual for the Board to follow. A committee was formed consisting of Emma Lay, Chairman, Becky Bryant, Doris Anderson and Barbara Mahoney. This committee will begin meeting in April. The By-laws will need to be updated and current before the SOP's can be written.

Each member of the Society should have an ASCPM lapel pin. We need to determine who our new members were in 2008 and those in 2009 to insure they receive a pin. Barbara will bring the pins to the next general meeting for distribution as needed. We also have a large supply of CPM license plate holders, so Cynthia will bring those to the next meeting for distribution to new members.

New Business

The Board voted on holding the December 2009 holiday reception/annual meeting at the Governor's Mansion. The cost for use of the mansion is \$100.00. President Bryant went over the menu for the December meeting. The meeting will be catered by the mansion staff. The Board decided to serve a fruit and cheese tray, artichoke dip, shrimp, beef sliders, chicken, mini pizzas and assorted dessert tarts. President Bryant will follow up on the drink policy and confirm the date and time.

Our By-laws specify the President, President-Elect and Past President to serve as delegates at the annual AACPM conference. The conference will be September 20 – 23 in Orlando, Florida. Considering the current economic crisis, President Bryant mentioned the Society should consider fund a portion of the delegates' expenses if their agencies are unwilling to pay for them to attend the conference.

Jeff Rea and Julie Farris are working on a nomination to submit for the Henning Award presented at the annual convention.

Doris and Becky are working on the Society sponsoring a four hour training session in June. Doris has talked with Candlewood Suites about a conference room. Becky will contact Randy Frazier as a possible speaker.

Doris will check the availability of the Capitol Café for the March 5th regular meeting. If unavailable, other options are the Rehab facility, St. Vincent, Baptist, and Farm Bureau. Future alternatives also include the old Haverty's Building on University and the State Library.

The Board discussed topics for the March 5th meeting and decided to contact a representative from the Attorney General's office to speak on identity theft. Becky will contact the AG's office to see if a representative is available. The Bank Department also has a group of individuals that have conducted fraud seminars that could be scheduled.

Becky met with new APAC participants on December 10 to inform them about the Society and encourage them to become members.

Our current membership list needs to be reviewed and broken down into regions to see if satellite Societies can be organized.

Other Business

2009 Membership list will be added to website.

2009 Officers will be added to website.

When completed – By-laws will be updated on website.

General Membership Meeting dates and times will be posted on website.

Meeting adjourned.

Respectfully submitted,

Cynthia Nixon, Recording Secretary

Becky Bryant, President

The Board set regular business meetings for 2009

March 5

June 4

September 3

December 10

Board Meetings

February 11

May 7

August 6

November 5

All Board meetings will be held at the Bank Department.

May 14th is the anticipated date for APAC graduation this year.

In order to control costs, all members/guests will be required to RSVP for the meeting. Name tags will be made and distributed according to information received.

No further business the meeting adjourned at 3:40.

Respectfully Submitted,

Cynthia Nixon, Recording Secretary

Doris Anderson, President

Follow up items

Approve November 13, 2008 minutes at next Board minutes

Check to see if dues were paid to AACPM

President – Elect position (status)

By Laws needing updated

Voting via e-mail

Eliminating Corresponding Secretary Position and updated board positions with duties assigned from Corresponding Secretary Position.

Member at large positions

Standard Operating Procedures (schedule meetings)

List of current and new members (need to make sure they receive label pin and license plate holder)

Track progress on December meeting arrangements.

Delegates for convention

Henning Committee follow up on progress

½ day training session follow up on progress

Membership list (review to see if satellite societies are feasible)

Updates on the website

APAC graduation date

Name tags for tracking luncheon expenses