



Arkansas Society of Certified Public Managers®

PO Box 2724
Little Rock, AR 72203

2009 Board of Directors

Becky Bryant, President
Arkansas Department of Labor
10421 W Markham Street
Little Rock, AR 72205
501-682-4540
becky.bryant@arkansas.gov

Doris Anderson, Past President
Arkansas Department of Labor
10421 West Markham
Little Rock, AR 72205
501-682-4540
doris.anderson@arkansas.gov

Cynthia Nixon, Recording Secretary
Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019
cnixon@banking.state.ar.us

Lori Morrison, Treasurer
Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019
lmorrison@banking.state.ar.us

William E. Davis, Parliamentarian
Arkansas Dept of Information Services
One Capitol Mall, 3rd Floor
Little Rock, AR 72203
501-682-4915
William.E.Davis@arkansas.gov

Barbara Mahoney, Member at Large
Arkansas State Bank Department
400 Hardin Road, Suite 100
Little Rock, AR 72211
501-324-9019
bmahoney@banking.state.ar.us

Emma Lay, Member at Large
Arkansas Dept of Workforce Services
Program Operations Manager
PO Box 34047
Little Rock, AR 72203
501-682-3376
emma.lay@arkansas.gov

Edet Frank, Member at Large
DHS/Division of Volunteerism
POB 1437 Slot S 230
Little Rock, AR 72203-1437
501-682-7848
edet.frank@arkansas.gov

Cheryl LeDoux, Member at Large
MPH, BSMT, CPM
Senior Epidemiologist
Arkansas Dept of Health (Slot - 32)
4815 West Markham Street
Little Rock, Arkansas 72205
Cheryl.LeDoux@arkansas.gov
(501) 280-4365

Michael Waters, APAC Liaison
UALR, Ross Hall 634
2801 South University
Little Rock, AR 72204
501-569-8469
mawaters@ualr.edu

Subject: Minutes of the May 7, 2009 Board of Directors Meeting of the Arkansas Society of Certified Public Managers

President Becky Bryant declared a quorum and opened the meeting. Board members present included: President Becky Bryant, Recording Secretary Cynthia Nixon, Treasurer Lori Morrison, Member at Large Barbara Mahoney and APAC Liaison Michael Waters.

Copies of the November 13, 2008 Board of Directors meeting minutes were distributed to the board members present. After giving time for the Board members to review the minutes, Barbara Mahoney made a motion to approve the minutes as presented. Lori Morrison seconded the motion. With no objections, the minutes were approved.

Board minutes from the February 12, 2009 board meeting were previously e-mailed to the board members. Barbara Mahoney made a motion to approve the minutes as e-mailed. Lori Morrison seconded the motion. With no objections, the minutes were approved.

Board minutes and General meeting minutes are posted on our website. (www.arcpm.org)

The Treasurer's Report was presented by Lori Morrison:

TREASURER'S REPORT AS OF MAY 7, 2009

Balance as of 3/5/09	\$7,521.61
Ck# 1034 – Jimmy's Serious Sandwiches (March 5 General Membership Meeting)	-339.84
Deposit 3/30/09 (Membership Dues)	185.00
Ck# 1035 – AACPM (Dues for 33 members @ \$20 each)	-660.00
Interest for March	.41
Interest for April	.86
Deposit 5/7/09 (Membership Dues)	135.00
Balance as of 5/7/09	\$6,843.04

We currently have 4 Associate and 36 Regular members paid for 09.

Treasurer Morrison reported two current Board members have not paid their dues for the year – Member at Large Cheryl LeDoux and Parliamentarian William Davis. Both members have been previously contacted about their non-payment of dues. President Bryant will be contacting them again to find out if their intent is to pay their dues or to resign from the Board.

Cynthia Nixon made a motion to accept the Treasurer's Report as presented. Barbara Mahoney seconded the motion. With no opposition, the Treasurer's Report was approved.

APAC graduation is scheduled for later this month. Becky will be addressing the graduates at the graduation ceremony on behalf of the Society. Society information packets will also be distributed to each graduate.

President Bryant has been addressing APAC classes informing the class participants about the Society.

Continuing Business

By-laws: President Bryant has been reviewing the by-laws and will continue to prepare a draft with “track changes” for the Board to review and present to the membership. Some of the items to be updated include deletion of the Corresponding Secretary position and all references to the duties and responsibilities of that position; adding the trademark symbol that should follow “Certified Public Manager”; amending the dues section to reflect the Board’s decision regarding new members who join after the first quarter of the year; striking or amending references to a quarterly newsletter; amending the number of Board members at large; adding the APAC Director or designee as an ex-officio member of the Board.

A By-Laws committee was formed consisting of Michael Waters, Cynthia Nixon, Jeff Rea and Becky Bryant.

New Business

Jeff Rea was in attendance to present the recommendation of the Society’s Henning Committee to the Board. The Henning Committee consists of Jeff Rea and Julie Farris. Jeff turned over the Henning Committee’s minutes to the Recording Secretary.

The Henning Committee recommends Becky Bryant be the 2009 Arkansas nominee. Jeff stated that several nominations were received and the committee reviewed the criteria for the nominee and selected the best qualified candidate.

The Henning Committee recommends a Henning Committee be formed each year to seek and recommend a Henning nominee from Arkansas. It was also suggested this be assigned to a Member-at-Large board member as one of their duties.

Barbara Mahoney was called out of the meeting; therefore we did not have a quorum to vote on the committee’s recommendation. A conference call will be established with board members for this vote.

Other Business

President Bryant gave an update on plans for our Fall Conference. The conference will be held one day the week of October 5 – 9 (no certain day has been set). Randy Frazer will be our speaker. Mr. Frazer will be presenting two separate topics, one in the morning and one in the afternoon. The meeting is scheduled to begin at 9:00 a.m. and end at 3:00 p.m. A lunch buffet will be included in the registration fee. The Holiday Inn Airport will be our conference site.

Additional information will be given as plans are formulated.

The next General Membership meeting will be held on June 4th at the Labor Department, 2nd floor training room. We are in need of a speaker. Cynthia will check on the availability of staff at the Bank Department to address the membership.

Several suggestions were made on different food choices for the meeting. President Bryant will decide on the menu.

May 15, 2009 is the deadline to submit the Society’s tax form to the IRS. Becky stated that Doris was aware of the form and she would get with Lori to make sure it was completed and filed.

With no further business to discuss, the meeting was adjourned.

Respectfully submitted,

Cynthia Nixon, Recording Secretary

Becky Bryant, President